

Charles Garabedian

Coordinator of Adjunct Faculty Evaluation, Professor
Southwest Texas Junior College
2401 Garner Field Rd.
Uvalde, TX 78801

Office:
Office Tel: (830) 469-6037
Office Email: cagarabedian@swtjc.edu

EDUCATION

Superintendent Certification Program, 2011-2012. Angelo State University, College of Education, San Angelo, Texas.

Master of Education, 2006. Angelo State University, College of Education, San Angelo, Texas. Major: Educational Administration, Curriculum and Instruction, Leadership. Specialized Emphasis: Instructional Leadership, Organizational Change, School Law.

Doctoral Studies, 1995-1996. Texas Tech University, History Department, Lubbock, Texas. Twenty Eight Doctoral Hours. Major: Colonial Latin America and Modern Mexico. Research Emphasis: Labor Exploitation, Trade, and U.S.-Mexico Relations.

Master of Arts, 1994. Sul Ross State University, History Department, Alpine, Texas. Thirty Graduate Hours in History, Eighteen Graduate Hours in English, Eighteen Graduate Hours in Political Science/Public Administration. Specialized Emphasis: 20th Century Texas and Mexico.

Bachelor of Arts, 1992. Sul Ross State University, Liberal Arts Division, Alpine, Texas. Major: Social Science. Minor: Business Administration.

Texas State Board of Educator Certification Credentials

Superintendent
Principal
Secondary Teacher Certification

COLLEGE TEACHING/EXPERIENCE

Dean of Instructional Services and School District Partnerships: Southwest Texas Junior College. August 2021-Present. Advise the Vice President of Academic Affairs on all matters concerning Dual Credit academic and career technical programs and serve as the primary SWTJC contact point for partner School District Administrators. Oversee the operation of the SWTJC Dual Credit program, including class scheduling, instructor assignment, development, supervision, evaluation, and course evaluation to ensure that dual credit program activities contribute to objectives intended to achieve Strategic Plan Goals. Assist the VPAA, Deans, Division Chairs, and the OIE Office with monitoring the completion of Unit Action Plans and Instructional Program Outcomes Assessment. Assist with SACSCOC, NACEP, and other relevant accreditation efforts. Assist the Vice President of Student Services and VPAA with interdepartmental collaboration intended to develop and achieve dual credit enrollment management objectives. Research policies and data from the Texas Higher Education Coordinating Board, the Texas Education Agency, and from the SWTJC OIE and make recommendations for responses/use of those policies and data to affected SWTJC offices. Serve as IREPO Grant Project Director as of January 2022. Assist the VP of Academic Affairs with the oversight and strategic leadership of Professional Development.

Coordinator of Adjunct Faculty Evaluation: Southwest Texas Junior College. January 2014-July 2021. Plan and manage the instructional supervision, evaluation, and support for all adjunct dual credit faculty. Make recommendations to the Vice-President of Academic Affairs and the Vice President of Student Services regarding the administrative oversight of dual credit programs. Prepare reports relating to the challenges of the dual credit programs for the Vice-President of Academic Affairs or the Vice President of Student Services. Serve as the SWTJC Liaison to the twenty school districts served, and other stakeholders as appropriate, regarding dual credit compliance and accountability. Oversee the mediation of challenges, problems, and complaints pertaining to dual credit instruction, compliance, and accountability issues when requested by the Vice President of Academic Affairs or the Vice President of Student Services. Assist the Vice President of Academic Affairs with the College's accreditation efforts. Assist the Vice President of Academic Affairs with Instructional Program Review by providing administrative support and leadership to the Program Review Committee.

Coordinator of Instructional Assessment: Southwest Texas Junior College. Fall 2009-December 2013. Assist the C&I Department with the instructional supervision of the dual credit adjunct faculty. Assist the Director of Curriculum and Instruction in matters pertaining to the College's academic assessment instruments and processes. Provide support to the following committees: Assessment Committee, QEP Committee, and the General Education Core Committee. Monitored each academic department's documentation of the activities and assessments related to the SWTJC Quality Enhancement Plan (2009-2011).

Chairman of the History Department and Professor: Southwest Texas Junior College. August 1999-Fall 2009 (Chairman of the Department from 2005-2009). As a professor: Planned, taught, and evaluated five to seven college classes in History, Government, and Education. As Department Chairman: Lead the coordinating, monitoring, and organizing all departmental academic and administrative duties. These duties included developing, budgeting, and assessing all department initiatives related to student learning and institutional enhancement while coordinating with various departments such as QEP, OIPR, and C&I. Also responsible for monitoring, planning, and coordinating all aspects of the History Department's Pilot Student Engagement Program.

Coordinator of Testing/Pre-College Advisor: The University of Texas at San Antonio. July 1998-August 1999. Responsibilities included primary leadership for administering, monitoring, planning, and coordinating all aspects of a two hundred student cohort as part of UTSA's Educational Talent Search Program. Additional duties included directly supervising one full-time and three to five part time professionals. Successfully created and developed assessments, instructional materials, supervised student advising, and maintained electronic and paper records of the same. Assisted and coordinated with the Executive Director of TRIO all program instructional and administrative planning duties by communicating with the other Coordinators and student participants. Additional activity included delivering curricular materials and providing one-on-one and small group tutorial activity to a diverse group of students. During my time in the position I redesigned the entire Del Rio outreach program, increased the number and achievement of student participants, facilitated the collection of necessary data for assessment, and modified problem student behavior.

Adjunct Faculty: Southwest Texas Junior College, Del Rio and Eagle Pass Campuses. August 1994-1999. Planned, taught, and evaluated two college classes in History and Government each semester.

Adjunct Faculty: Sul Ross State University-Rio Grande College, Liberal Arts Division. August 1994-Spring 2013. Planned, taught, and evaluated one or two college classes in History, Government, or English. Regularly developed and assessed initiatives related to student learning and institutional enhancement in conjunction with the Liberal Arts Division.

Adjunct Instructor/Teaching Assistant: Texas Tech University, Lubbock, Texas. August 1995-May 1996. Planned, taught, and evaluated two college classes in History each semester. Participated in developing and assessing all department initiatives related to student learning and institutional enhancement in conjunction with the Departmental Office.

Social Studies Teacher: Del Rio High School. 1993–1995. Planned and taught high school classes in the Social Sciences. Participated in developing and assessing campus initiatives related to student learning and classroom management.

PREVIOUS EXPERIENCE

Business Management Consultant: The Dental Practice of Dr. Aide Talamantes-Garabedian. Ciudad Acuna, Mexico. 2000-Present.
www.mydentistinacuna.com

Co-Owner/Vice President: A&H Imports, LLC. Del Rio, Texas. May 2005-Present.

Owner/Manager: Carpet Express. Del Rio, Texas. 1991-1995

Owner/Trainer: Performance Horses Unlimited. Del Rio, Texas. 1987-1995

Val Verde County 4-H Horse Project Leader (Volunteer-unpaid position). August 2010-March 2015 and Periodically since 1990. Lead the planning, organization, oversight, management, and evaluation of all aspects of an outcome based Texas AgriLife Extension Service Youth Horse Project and Equine facility.

HONORS AND AWARDS

Texas Tech University, Graduate Teaching Assistant, 1995-1996

PRESENTATIONS

Southern Association of Colleges and Schools Annual Conference, December 2020. "A Collaborative Approach to Supervising Dual Credit Programs" Presenter C. Garabedian

Southern Association of Colleges and Schools Annual Conference, Houston, Texas, December 2019. "An Administrative Oversight Framework for Dual Credit Programs: From Partnership Agreements and Policy Compliance to Good Practice" Presenters C. Garabedian & M. Underwood

Southern Association of Colleges and Schools Annual Conference, New Orleans, Louisiana, December 2018. Concurrent Session: "An Administrative Oversight Framework for Dual Credit Adjunct Faculty: Building a Professional Network." Co-Presenters C. Garabedian & M. Underwood

Southern Association of Colleges and Schools Annual Conference, Orlando, Florida, December 2011. Round Table Session Presenter: "SWTJC and the Prosper Assessment System"

Southern Association of Colleges and Schools (SACS-COC) Annual Meeting, KY, Louisville, December 2010. Concurrent Session Presenter: "The SWTJC Quality Enhancement Plan."

Texas A&M University Assessment Conference, February 2012. Concurrent Session Presenter: "The SWTJC Writing for Academic Success Initiative"

Texas A&M University Assessment Conference, February 2011. Concurrent Session Presenter: "SWTJC and the Prosper Assessment System"

Texas A&M University Assessment Conference, February 2010. Concurrent Session Presenter: "The SWTJC Quality Enhancement Plan."

RESEARCH EXPERIENCE

Organizational Leadership
Education Law
Instructional Leadership
Institutional Effectiveness
Educational Organization Change Management
School System Superintendency
High School Redesign
Labor Exploitation, U.S.-Mexico Trade
U.S.-Mexico Relations
Medical Tourism

PROFESSIONAL DEVELOPMENT

National Alliance of Dual Enrollment Programs, Annual Conference, October 2020.

National Alliance of Dual Enrollment Programs, Accreditation Seminar, December 2020.

Southern Association of Colleges and Schools Annual Meeting. December, 2020

Southern Association of Colleges and Schools Annual Meeting. Houston, Texas. December, 2019

Southern Association of Colleges and Schools Annual Meeting. New Orleans, Louisiana. December, 2018

University of Texas at Austin Law School. Education Law Conference. Austin, Texas. February, 2015

Texas Association of School Boards/Texas Association of School Administrators Conference, Austin, Texas. October, 2015

Texas Association of School Boards Summer Leadership Institute. San Antonio, Texas. June, 2015

Texas Association of School Boards Summer Leadership Institute. San Antonio, Texas. June, 2014

Texas Association of School Boards/Texas Association of School Administrators Conference, Austin, Texas. September, 2013

Texas Association of School Boards Summer Leadership Institute. Fort Worth, Texas. June, 2013

National Association of School Boards Federal Relations Network Conference. Washington, D.C. January, 2013

Southern Association of Colleges and Schools Annual Meeting. Dallas, Texas. December, 2012

Texas Association of School Boards/Texas Association of School Administrators Conference, Austin, Texas. September, 2012

Texas Association of School Boards, Conference: Presidents' Academy Training, San Antonio, Texas. June, 2012

Educational Service Center Region XV, Board of Trustees Governance Training, San Angelo, Texas. June 2012

Southern Association of Colleges and Schools (SACS-COC) Annual Meeting, Orlando, Florida, December, 2011

Southern Association of Colleges and Schools Annual Meeting, KY, Louisville, December 2010

Southern Association of Colleges and Schools Annual Meeting, Atlanta, Georgia, December 2009

Southern Association of Colleges and Schools Annual Meeting, San Antonio, Texas, December 2008

Texas A&M University Assessment Conference, 2012

Texas A&M University Assessment Conference, 2011

Texas A&M University Assessment Conference, 2010

Texas A&M University Assessment Conference, 2009

Texas A&M University Assessment Conference, 2008

PROFESSIONAL AFFILIATION

President: San Felipe Del Rio CISD Board of Trustees-May 2012 to June 2015.
Association of Borderlands Studies-Former Member
Texas Faculty Association-Former Member
SWTJC Faculty Association-Former Member
Texas Community College Teachers Association-Former Member
American Quarter Horse Association-Member
Texas Reining Horse Association-Lifetime Member
Val Verde County 4H Horse Barn Executive Committee Member
Children Without Borders Committee-Former Member

Revised: 3/12/2022