

# OFFICE SKILLS SPECIALIST COURSE



- Enroll TODAY! Enhance your skills in Microsoft Word, Excel and Outlook.
- Want to work in a medical office? You can acquire those skills too!
- Classes will begin in August and be held in the evening.



**Southwest Texas Junior College**

Need more information?  
Call 830.591.4125

## ORIENTATION SESSION

Date: Thursday, July 30

Time: 5:30 PM

Location: SWTJC Facility  
215 West Zavala St.  
Crystal City, Texas 78839