



## SOUTHWEST TEXAS JUNIOR COLLEGE Human Resources

2401 Garner Field Road | Uvalde, TX 78801-6221  
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### INTERNAL EMPLOYMENT OPPORTUNITY

**Title:** Truck Driver Instructor

**Job ID:** 232429702301

**Start Date:** June 1, 2024

**Campus:** Uvalde

**Closing Date:** Until Filled

**Job Duties:** Teach regular commercial truck driving classes as assigned by the college; actively recruit students and assist with job placement; maintain neat and accurate class and attendance records; perform routine safety and equipment checks to ensure safe/proper operation. Reports to the Director of Workforce Education and the Dean of Applied Sciences & Liberal Arts.

**Salary:** Salary based on qualifications and training.

**Other Benefits:** Benefits package available (Health/Life insurance, retirement plan, sick/personal leave, holidays, waived tuition for eligible employees and dependents).

#### QUALIFICATIONS

**Education:** High School Diploma or GED required.

**Experience & Training:** Five (5) years on the road driving experience, intrastate and interstate. Experience in tractor-trailer operation required; teaching experience preferred; thorough knowledge of field. Ability to communicate and work effectively with students/college personnel.

**Additional Qualification Requirements:** Class A-CDL License with all endorsements, including Passenger and Hazardous Materials. School bus endorsement preferred. Must pass a road test supervised by SWTJC Staff and demonstrate driving skills.

Thorough knowledge of Federal rules/regulations and Federal DOT hours of service requirements. Must have ability and patience to impart knowledge/experience to students. Excellent oral/written communication skills. Ability to work with little direct supervision. Ability to plan, organize, and manage class and driving assignments within parameters of the job description. Responsible for care of tractor trailer equipment and all training aids. Ability to identify student needs, organize appropriate teaching plans, evaluate progress and take corrective action. Bilingual (English/Spanish) preferred. Texas Department of Transportation clear driving record. Must possess the required knowledge, skills, abilities and experience and be able to explain and demonstrate, with or without reasonable accommodation, the essential functions of the job. Candidate must be authorized to work in the U.S. and must provide verifiable credentials; successful completion of reference and background check specified for the position. Must have a valid Texas driver's license and be insurable through SWTJC insurers. Travel required to other locations served by the college. Security-sensitive position.

#### SUBMIT APPLICATION TO:

Terrie Dube, Human Resources Director, Southwest Texas Junior College, 2401 Garner Field Road, Uvalde, TX 78801. It is the applicant's responsibility to verify the status of a position. **Submit the following required documents:** (1. Letter of intent, (2. SWTJC Application, (3. Resume, (4. Copy of Transcripts (official transcripts are required if hired). All documents become property of SWTJC.

With respect to the employment and promotion of teaching and non-teaching personnel, it is the policy of Southwest Texas Junior College not to discriminate either in favor of or against any persons on the basis of race, color, religion, national origin, sex, age, disability, or veteran status.  
An Affirmative Action/Equal Opportunity Institution