



Southwest Texas Junior College Law Enforcement Academy

2401 Garner Field Road
Uvalde, Texas 78801
PH: (830) 591-4158
Fax: (830) 591-4159



** Academy Application Packet Check List**

ID# _____ PID# _____

APPLICANT NAME: _____ DATE OF BIRTH: _____

ADDRESS: _____ PHONE # _____

CITY: _____ STATE: _____ ZIP CODE: _____

DRIVERS LICENSE #: _____ STATE _____

EMAIL: _____

2023 / 2024
UVALDE ALPHA CLASS DAY ACADEMY (August 14, 2023 - May 10, 2024) Mandatory Orientation August 11, 2023 / 8am-1pm

2023 / 2024
EAGLE PASS - BRAVO CLASS NIGHT ACADEMY (August 14, 2023 - May 10, 2024) Mandatory Orientation August 11, 2023 / 5pm-10pm

2023 / 2024
UVALDE CHARLIE CLASS NIGHT ACADEMY (August 14, 2023 - May 10, 2024) Mandatory Orientation August 11, 2023 / 5pm-10pm

1. _____ TSI Assessment Exam _____
Reading Score / Writing Score Date
2. _____ Academy Application for Admission
3. _____ Complete SWTJC On-Line Application for Admissions
https://www.applytexas.org/adappc/gen/c_start.WBX
4. _____ Complete, print, and submit Personal History Statement (TCOLE)
https://www.tcole.texas.gov/sites/default/files/FormsAppsPubs/Personal-History-Statement_TCOLE_11.10.2020.pdf
5. _____ Complete Academy Liability Waiver - (Must be signed by student & be **Notarized**)
6. _____ Must see Official Birth Certificate / Driver's License / Social Security Card
7. _____ Official High School Transcript / GED Certificate / College Transcript
8. _____ Copy of DD214 for all military personnel (Cannot have Dishonorable Discharge)
9. _____ **FAST-Academy# LE-511271 @ <https://uenroll.identogo.com/servicecode/11G4J8>** (within 180 days)
10. _____ **Certified Complete DPS Copy of Driving Record – (3a Report)** (within 180 days)
<https://txapps.texas.gov/tolapp/txldr cdr/TXDPSLicenseeManager>
11. _____ **TCOLE L-2 Form Declaration of Medical Condition / Drug Screen** (within 180 days)
12. _____ **TCOLE L-3 Form Declaration of Psychological and Emotional Health** (within 180 days)
13. _____ Meningitis Vaccine – For Students under 22 years of age
14. _____ If applying for Federal Student Aid – **School Code: 003614** <https://studentaid.gov/h/apply-for-aid/fafsa>

COMPLETED PACKET ON: _____ BY: _____
Date



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Law Enforcement Academy**

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TSI WAIVER FORM

I, _____, have been counseled about the advantages of taking the TSI, (Texas Success Initiative Assessment), examination in reference to furtherance of my academic career. I have been advised by Academy Staff that taking and passing the TSI examination is not a required prerequisite for entry into the Southwest Texas Junior College Law Enforcement Academy.

- I will take the TSI examination prior to entry into the Southwest Texas Junior College Law Enforcement Academy.

- I will not take the TSI examination prior to entry into the Southwest Texas Junior College Law Enforcement Academy.

Signature: _____

Date: _____

Academy Staff Initials: _____

Date: _____



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ACADEMY APPLICATION

NAME: _____
(FIRST) (MIDDLE) (LAST)

AGE: _____ D.O.B. _____ MARITAL STATUS _____
MO. DAY YEAR

ADDRESS: _____ CITY: _____ STATE: _____ ZIP _____

MAILING ADDRESS: _____ CITY: _____ STATE: _____ ZIP _____
If different than above

TELEPHONE: _____ SECONDARY TELEPHONE: _____

DRIVERS LICENSE # _____ STATE _____

MILITARY SERVICE: YES _____ NO _____ BRANCH _____

TYPE DISCHARGE: _____ IF OTHER THAN HONORABLE EXPLAIN: _____
ATTACH COPY OF DD-214:

HAVE YOU EVER BEEN ARRESTED FOR, CHARGED WITH, INDICTED OR CONVICTED OF ANY OFFENSE OTHER THAN A TRAFFIC VIOLATION IN THIS STATE, ANY OTHER STATE OR FOREIGN COUNTRY? (INCLUDE JUVENILE ARRESTS) YES _____ NO _____
SIGNATURE _____

EDUCATION: (NAME OF SCHOOLS)

HIGH SCHOOL: _____ GRADUATE: YES _____ NO _____

COLLEGE: _____ GRADUATE: YES _____ NO _____

DO YOU HAVE PRIOR LAW ENFORCEMENT EXPERIENCE? YES _____ NO _____

NAME OF AGENCY AND STATE _____

YEARS OF EXPERIENCE _____

YEAR TERMINATED OR RESIGNED _____



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RELEASE OF LIABILITY

I, _____, as a condition of participation with the Southwest Texas Junior College Law Enforcement Academy in the **BASIC PEACE OFFICER PROGRAM** (Which activities include, but are not limited to physical fitness, defensive tactics, firearms training, drivers / vehicle training, and physical restraint tactics), agree to hereby release, discharge, and indemnify the Southwest Texas Junior College Law Enforcement Academy and its agents and volunteers, employees and officers from all costs, claims, actions, demands, judgments, and liabilities of any kind arising from improper negligent use of, participation in, or involvement with the training conducted by the Southwest Texas Junior College Law Enforcement Academy.

I further agree to forever release the Southwest Texas Junior College Law Enforcement Academy and its agents and volunteers, employees and officers from any and all causes of action including personal injury, illness, death, property damage, costs, charges, claims, demands and liabilities of whatever kind, in any manner arising out of said participation with the **BASIC PEACE OFFICER PROGRAM**.

I also agree to forever release the Southwest Texas Junior College Law Enforcement Academy and its agents and volunteers, employees and officers from any and all causes of action which my family, my guardians, executors, administrators, assigns, and present or future heirs may have against the Southwest Texas Junior College Law Enforcement Academy and its agents and volunteers, employees and officers and / or any of the other training participants.

I have acknowledged and accepted the fact the **BASIC PEACE OFFICER PROGRAM** training activities bear certain known risks and other unanticipated risks which could result in injury, death, illness, damage to health and wellness, and damage to property.

This release shall remain in effect for as long as training i conducted by Southwest Texas Junior College Law Enforcement Academy or until I notify the Southwest Texas Junior College Law Enforcement Academy staff in writing regarding the nullification of this release.

Applicant's / Participant's authorization _____ Date

Date of Birth _____ Social Security # _____

Sworn and subscribed before me this _____ day of _____, _____

Notary public in and for, State of Texas _____

Printed Name of Notary

My commission expires ____/____/____

Signature of Notary

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Texas Administrative Code

[TITLE 37](#)

PUBLIC SAFETY AND CORRECTIONS

[PART 7](#)

TEXAS COMMISSION ON LAW ENFORCEMENT

[CHAPTER 217](#)

ENROLLMENT, LICENSING, APPOINTMENT, AND SEPARATION

RULE §217.1

Minimum Standards for Enrollment and Initial Licensure

(a) In order for an individual to enroll in any basic licensing course the provider must have on file documentation, acceptable to the Commission, that the individual meets eligibility for licensure.

(b) The commission shall issue a license to an applicant who meets the following standards:

(1) minimum age requirement:

(A) for peace officers and public security officers, is 21 years of age; or 18 years of age if the applicant has received:

(i) an associate's degree; or 60 semester hours of credit from an accredited college or university; or

(ii) has received an honorable discharge from the armed forces of the United States after at least two years of active service;

(B) for jailers and telecommunicators is 18 years of age;

(2) minimum educational requirements:

(A) has passed a general educational development (GED) test indicating high school graduation level;

(B) holds a high school diploma; or

(C) for enrollment purposes in a basic peace officer academy only, has an honorable discharge from the armed forces of the United States after at least 24 months of active duty service.

(3) is fingerprinted and is subjected to a search of local, state and U.S. national records and fingerprint files to disclose any criminal record;

(4) has never been on court-ordered community supervision or probation for any criminal offense above the grade of Class B misdemeanor or a Class B misdemeanor within the last ten years from the date of the court order;

(5) is not currently charged with any criminal offense for which conviction would be a bar to licensure;

(6) has never been convicted of an offense above the grade of a Class B misdemeanor or a Class B misdemeanor within the last ten years;

(7) has never been convicted or placed on community supervision in any court of an offense involving family violence as defined under Chapter 71, Texas Family Code;

(8) for peace officers, is not prohibited by state or federal law from operating a motor vehicle;

(9) for peace officers, is not prohibited by state or federal law from possessing firearms or ammunition;

(10) has been subjected to a background investigation completed by the enrolling or appointing entity into the applicant's personal history. A background investigation shall include, at a minimum, the following:

(A) An enrolling entity shall:

(i) require completion of the Commission-approved personal history statement; and

(ii) verify that the applicant meets each individual requirement for licensure under this rule based on the personal history statement and any other information known to the enrolling entity; and

(iii) contact all previous enrolling entities.

(B) In addition to subparagraph (A) of this paragraph, a law enforcement agency or law enforcement agency academy shall:

(i) require completion of the Commission-approved personal history statement; and

(ii) meet all requirements enacted in Occupations Code 1701.451, including submission to the Commission of a form confirming all requirements have been met. An in-person review of personnel records is acceptable in lieu of making the personnel records available electronically if a hiring agency and a previous employing law enforcement agency mutually agree to the in-person review.

(11) examined by a physician, selected by the appointing or employing agency, who is licensed by the Texas Medical Board. The physician must be familiar with the duties appropriate to the type of license sought and appointment to be made. The appointee must be declared by that professional, on a form prescribed by the commission, within 180 days before the date of appointment by the agency to be:

(A) physically sound and free from any defect which may adversely affect the performance of duty appropriate to the type of license sought;

(B) show no trace of drug dependency or illegal drug use after a blood test or other medical test; and

(C) for the purpose of meeting the requirements for initial licensure, an individual's satisfactory medical exam that is conducted as a requirement of a basic licensing course may remain valid for 180 days from the individual's date of graduation from that academy, if accepted by the appointing agency;

(12) examined by a psychologist, selected by the appointing, employing agency, or the academy, who is licensed by the Texas State Board of Examiners of Psychologists. This examination may also be conducted by a psychiatrist licensed by the Texas Medical Board. The psychologist or psychiatrist must be familiar with the duties appropriate to the type of license sought. The individual must be declared by that professional, on a form prescribed by the commission, to be in satisfactory psychological and emotional health to serve as the type of officer for which the license is sought. The examination must be conducted pursuant to professionally recognized standards and methods. The examination process must consist of a review of a job description for the position sought; review of any personal history statements; review of any background documents; at least two instruments, one which measures personality traits and one which measures psychopathology; and a face to face interview conducted after the instruments have been scored. The appointee must be declared by that professional, on a form prescribed by the commission, within 180 days before the date of the appointment by the agency;

(A) the commission may allow for exceptional circumstances where a licensed physician performs the evaluation of psychological and emotional health. This requires the appointing agency to request in writing and receive approval from the commission, prior to the evaluation being completed; or

(B) the examination may be conducted by qualified persons identified by Texas Occupations Code § 501.004. This requires the appointing agency to request in writing and receive approval from the commission, prior to the evaluation being completed; and

(C) for the purpose of meeting the requirements for initial licensure, an individual's satisfactory psychological exam that is conducted as a requirement of a basic licensing course may remain valid for 180 days from the individual's date of graduation from that academy, if accepted by the appointing agency;

(13) has never received a dishonorable discharge from the armed forces of the United States;

(14) has not had a commission license denied by final order or revoked;

(15) is not currently on suspension, or does not have a surrender of license currently in effect;

(16) meets the minimum training standards and passes the commission licensing examination for each license sought;

(17) is a U.S. citizen.

(c) For the purposes of this section, the commission will construe any court-ordered community supervision, probation or conviction for a criminal offense to be its closest equivalent under the Texas Penal Code classification of offenses if the offense arose from:

(1) another penal provision of Texas law; or

(2) a penal provision of any other state, federal, military or foreign jurisdiction.

(d) A classification of an offense as a felony at the time of conviction will never be changed because Texas law has changed or because the offense would not be a felony under current Texas laws.

(e) A person must meet the training and examination requirements:

(1) training for the peace officer license consists of:

(A) the current basic peace officer course(s);

(B) a commission recognized, POST developed, basic law enforcement training course, to include:

(i) out of state licensure or certification; and

(ii) submission of the current eligibility application and fee; or

(C) a commission approved academic alternative program, taken through a licensed academic alternative provider and at least an associate's degree.

(2) training for the jailer license consists of the current basic county corrections course(s) or training recognized under Texas Occupations Code §1701.310;

(3) training for the public security officer license consists of the current basic peace officer course(s);

(4) training for telecommunicator license consists of telecommunicator course; and

(5) passing any examination required for the license sought while the exam approval remains valid.

(f) The commission may issue a provisional license, consistent with Texas Occupations Code §1701.311, to an agency for a person to be appointed by that agency. An agency must submit all required applications currently prescribed by the commission and all required fees before the individual is appointed. Upon the approval of the application, the commission will issue a provisional license. A provisional license is issued in the name of the applicant; however, it is issued to and shall remain in the possession of the agency. Such a license may neither

be transferred by the applicant to another agency, nor transferred by the agency to another applicant. A provisional license may not be reissued and expires:

- (1) 12 months from the original appointment date;
- (2) on leaving the appointing agency; or
- (3) on failure to comply with the terms stipulated in the provisional license approval.

(g) The commission may issue a temporary jailer license, consistent with Texas Occupations Code §1701.310. A jailer appointed on a temporary basis shall be enrolled in a basic jailer licensing course on or before the 90th day after their temporary appointment. An agency must submit all required applications currently prescribed by the commission and all required fees before the individual is appointed. Upon the approval of the application, the commission will issue a temporary jailer license. A temporary jailer license may not be renewed and expires:

- (1) 12 months from the original appointment date; or
- (2) on completion of training and passing of the jailer licensing examination.

(h) The commission may issue a temporary telecommunicator license, consistent with Texas Occupations Code §1701.405. An agency must submit all required applications currently prescribed by the commission and all required fees before the individual is appointed. Upon the approval of the application, the commission will issue a temporary telecommunicator license. A temporary telecommunicator license expires:

- (1) 12 months from the original appointment date; or
 - (2) on completion of training and passing of the telecommunicator licensing examination. On expiration of a temporary license, a person is not eligible for a new temporary telecommunicator license for one year.
- (i) A person who fails to comply with the standards set forth in this section shall not accept the issuance of a license and shall not accept any appointment. If an application for licensure is found to be false or untrue, it is subject to cancellation or recall.

(j) The effective date of this section is June 1, 2022.

Source Note: The provisions of this §217.1 adopted to be effective November 1, 2014, 39 TexReg 7935; amended to be effective February 1, 2016, 41 TexReg 274; amended to be effective May 1, 2018, 43 TexReg 1879; amended to be effective February 5, 2020, 45 TexReg 765; amended to be effective June 1, 2022, 47 TexReg 2883

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TCOLE/Non-Law Enforcement Academies (ORI TCOLE/Non-Law Enforcement Academies/Service Code 11G4J8)

The general process for electronic fingerprinting is:

1. Schedule an appointment to be electronically fingerprinted by MorphoTrust USA at one of their Identogo enrollment centers.
 - Internet based scheduling is the quickest and most convenient way to obtain a fingerprint appointment.
 - a. **You may begin the process now by simply clicking on this link:**
<https://uenroll.identogo.com/servicecode/11G4J8>
 - b. Academy Number: **LE- 511271**
 - c. Provide all required pre-enrollment data and select a convenient date and time for your appointment
 - If you prefer to schedule over the telephone, you must:
 - a. Have your Service Code ready (**11G4J8**), then call **888.467.2080**;
 - b. MorphoTrust will prompt you for the Service Code (**11G4J8**);
 - c. Provide all required pre-enrollment data and select a convenient date and time for your appointment
2. Arrive at your scheduled appointment with your photo identification and fee **(\$39.75)**
 - If you plan on bringing a form of identification other than a valid (unexpired) TX Driver License, please refer to the Department of Public Safety's acceptable document types here: <http://www.t1enrollment.com/state/forms/tx/55fc619a7f7aa.doc>
 - MorphoTrust accepts Visa/MasterCard/Discover/American Express, business checks, money orders and coupon codes (employer accounts) at the time of service.
 - Please note that personal checks and cash are **not accepted**.
3. Your fingerprints will be submitted electronically to DPS and the FBI. You will not receive a printed fingerprint card.
4. At the conclusion of your appointment, the MorphoTrust enrollment agent will provide you with an Identogo receipt stating that you were fingerprinted.
 - Do not throw away the receipt;
 - You may check status on your submission by clicking on this link:
<https://uenroll.identogo.com/servicecode/11G4J8> and then;
 - Click "**Check Status**"

Fingerprints provided for this application shall be used to check criminal history records of the Texas Department of Public Safety and the Federal Bureau of Investigation, in accordance with applicable statutes.

TEXAS COMMISSION ON LAW ENFORCEMENT
6330 E. Highway 290, STE. 200, Austin, Texas 78723-1035
Phone: (512) 936-7700
<http://www.tcole.texas.gov>

LICENSEE MEDICAL CONDITION DECLARATION (L-2) Commission Rule §217.1, 217.7
INDIVIDUAL INFORMATION

1. TCOLE PID	2. Last Name	3. First Name	4. M.I.	5. Suffix (Jr., etc.)
6. Home Mailing Address		7. City	8. State	9. Zip Code

APPOINTMENT (Do not check if student is in an academy)

10. <input type="checkbox"/> Initial Appointment, Never Licensed <input type="checkbox"/> License holder with more than a 180 day break in service	
11. <input type="checkbox"/> Peace Officer <input type="checkbox"/> Reserve Officer <input type="checkbox"/> County Jailer <input type="checkbox"/> Telecommunicator	

DEPARTMENT / ACADEMY INFORMATION

An agency hiring a person for whom a license is sought shall select the examining physician. The hiring agency shall maintain a copy of the report on file in a format readily accessible to the commission.

12. TCOLE Number 511271	13. Appointing Agency or Academy Southwest Texas Junior College Law Enforcement Academy
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Attention Examining Professional: The above information must be completed by the requesting agency prior to the examining professional completing and signing the L-2 form.

INITIAL APPOINTMENTS: Peace Officer (both exams), County Jailer (both exams), Telecommunicator (drug screen only).

MORE THAN 180 day break in service: Peace Officer, County Jailer, and Telecommunicator: Drug Screen ONLY.

I certify that I have completed my examination of the examinee, on this date and determine the examinee is found:	
<input type="checkbox"/> MEDICAL EXAM - To be physically sound and free from any defect which may adversely affect the performance of duty appropriate to the type of license sought.	
<input type="checkbox"/> Physician <input type="checkbox"/> Physician's Assistant <input type="checkbox"/> Nurse Practitioner (State License # not required)	

14. Name (type or print)	15. License No		
16. Street Address			
17. City	18. State	19. Zip Code	20. Phone Number

21. Date of Examination	22. Signature	23. Date
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I certify that I have completed my examination of the examinee, on this date and determine the examinee is found:	
<input type="checkbox"/> DRUG SCREEN - To show no trace of drug dependency or illegal drug use after a physical examination, blood test or other medical test.	
<input type="checkbox"/> Physician <input type="checkbox"/> Physician's Assistant <input type="checkbox"/> Nurse Practitioner (State License # not required) <input type="checkbox"/> DoT Provider	

24. Name (type or print)	25. License No		
26. Street Address			
27. City	28. State	29. Zip Code	30. Phone Number

31. Date of Examination	32. Signature	33. Date
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THIS DECLARATION IS NOT PUBLIC INFORMATION PER TEXAS OCCUPATIONS CODE 1701.306. VALID FOR 180 DAYS FROM GRADUATION DATE OF ACADEMY, IF ACCEPTED BY APPOINTING AGENCY OR VALID FOR 180 DAYS FROM DATE SIGNED UNLESS WITHDRAWN OR INVALIDATED. MUST BE SIGNED BY A LICENSED PHYSICIAN, NURSE PRACTITIONER, or PHYSICIANS ASSISTANT WITH A VALID PHYSICIANS ID, or in the case of a DoT drug screen only, authorized DoT personnel.

TEXAS COMMISSION ON LAW ENFORCEMENT

6330 E. Highway 290, STE 200, Austin, Texas 78723-1035

Phone: (512) 936-7700

<http://www.tcole.texas.gov>

LICENSEE PSYCHOLOGICAL AND EMOTIONAL HEALTH DECLARATION (L-3)
Commission Rule 217.01, 217.1, 217.7, 221.35

INDIVIDUAL INFORMATION

1. TCOLE PID	2. Last Name	3. First Name	4. M.I.	5. Suffix (Jr., etc.)
6. Home Mailing Address		7. City	8. State	9. Zip Code

Is this exam for a student enrolling in an academy? Yes No.

If yes, check one Peace Officer County Corrections Telecommunicators School Marshal

Attention Requesting Agency: State Law and Commission Rule require that this psychological examination be performed by a **licensed psychologist** or a **psychiatrist** except in an exceptional circumstance when, upon prior approval by the Commission, it may be performed by a qualified licensed physician. The Chief Administrator of the requesting agency must request prior approval in writing and must receive specific written approval before an examination under exceptional circumstances is acceptable.

APPOINTMENT (Do not check if student)

10. <input type="checkbox"/> Peace Officer <input type="checkbox"/> Reserve Officer <input type="checkbox"/> County Jailer <input type="checkbox"/> Telecommunicator <input type="checkbox"/> School Marshal
<input type="checkbox"/> Juvenile Probation Officer <input type="checkbox"/> Public Security Off.

ACADEMY / DEPARTMENT INFORMATION

11. TCOLE Number 511271	12. Agency/Academy Name Southwest Texas Junior College Law Enforcement Academy	13. Mailing Address 2401 Garner Field Road		
14. City Uvalde	15. County Uvalde	16. Zip Code 78801	17. Phone Number 830-591-4158	

Attention Examining Professional: State Law and Commission Rule require that this psychological examination be performed by a **licensed psychologist** or a **psychiatrist** except in an exceptional circumstance when, upon prior approval by the Commission, it may be performed by a qualified licensed physician. The agency must request prior approval in writing and must receive specific written approval before an examination under exceptional circumstances is acceptable.

STATEMENT OF EXAMINER: (Please check the appropriate box and provide the requested information)

I am a [] **Licensed Psychologist**, [] **Psychiatrist**, and I certify that I have completed a psychological examination of the above named individual pursuant to professionally recognized standards and methods. I have concluded that, on this date, the individual IS in satisfactory psychological and emotional health to perform the duties, accept the responsibilities and meet the qualifications established by the appointing agency.

Examiner: _____
Name (type or print) State License Number

Mailing Address: _____
Street City State Zip

Phone Number: _____ Date of Examination(s) _____

Signature _____ Date _____

THIS DECLARATION IS NOT PUBLIC INFORMATION AND IS VALID UNLESS WITHDRAWN OR INVALIDATED, AND IS VALID ONLY IF SIGNED BY A LICENSED PSYCHOLOGIST OR PHYSICIAN.



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Fax: (830) 591-4159



- **Johnny J. Field** **830-591-7201**
 - Academy Coordinator
 - Email: jjfield@swtjc.edu
- **Jose M. Cervantes** **830-591-7248**
 - Academy Primary Instructor
 - Email: jmcervantes@swtjc.edu
- **Beco M. Diaz** **830-591-7314**
 - Academy Primary Instructor
 - Email: bmdiaz@swtjc.edu
- **Amy R. Gonzalez** **830-591-4158**
 - Academy Primary Instructor (Eagle Pass)
 - Email: argonzalez19329@swtjc.edu
- **Emmanuel Zamora** **830-591-7348**
 - Academy Primary Instructor
 - Email: ezamora@swtjc.edu
- **Teresa H. Zamarripa** **830-591-4158**
 - Academy Administrative Assistant
 - Email: thzamarripa@swtjc.edu

For Physical & Drug Screen Testing - L-2 Form

Little Alsace Urgent Care Center
3040 E. Main St., Suite Z
Uvalde, Texas 78801
Phone (830) 900-7048

Santana Family Care Center
1995 William St., Suite C
Eagle Pass, Texas 78852
Phone (830) 776-5348

Dr. David H. Cruz
1811 N. Arkansas Ave.
Laredo, Texas 78043
Phone (956) 722-9955

For Psychological Exam - L-3 Form

Betty Schroeder, Ph.D.
5721 Broadway
San Antonio, Texas 78209
Phone (210) 828-1573
Email: drbls@flash.net

Paul S. McCollum, Ph.D.
816 Camaron Drive, Suite 236
San Antonio, Texas 78212
Phone (210) 733-1892
Email: mccollum.paul@gmail.com