

Computer Information Systems

Advisory Committee Meeting Minutes
2018 – 2019

CHAIRPERSON: Sandra Smith		
MEETING DATE: November 8, 2018	MEETING TIME: 11:00 a.m.	MEETING PLACE: Room E300 Eagle Pass Campus
RECORDER: Vanessa Verjan		PREVIOUS MEETING: November 21, 2017

MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Eaker, Blake Memorial Hospital	Gonzalez, Armando Maverick County	Rodriguez, Luis Eagle Pass Waterworks
Smith, Sandra USDA	Velasquez, Jose Eagle Pass Waterworks	Zurtuza, Diego

OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Bermea, Gilbert Vice President of SWTJC Eagle Pass	De Anda, Adrian IT SWTJC	Fernandez, Luis Division Chair
Hoffman, Brenda Counselor	Lopez, Jesus IT Specialist	Perez, Luis CIS Instructor
Ruiz, Luis CTE Counselor	Torres, Michelle Director of Outreach	Verjan, Vanessa Administrative Assistant

AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 11:13 a.m. Administration, faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Luis Perez
Appointment/Continuation of New Chairperson	Diego Zurtuza nominated Sandra Smith to continue to be chairperson. Luis Rodriguez seconded the motion. All in favor, motion carried by acclamation.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	Luis Fernandez explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended. It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations. **Guidelines were included in packet**	Luis Fernandez
Reading & Approval of Minutes	Everyone read the minutes. Blake Eaker motioned to approve; Zurtuza seconded the motion. All in favor – Minutes were approved.	

Computer Information Systems

Advisory Committee Meeting Minutes

2018 – 2019

<p>Old Business: 1. Block Schedule sequence</p>	<p>Luis Fernandez discussed that the block schedule was restructured. Students would focus on a course for the first 4-5 weeks and move on to the following class vs. the traditional class that would meet for 16 weeks. Mr. Fernandez added that their other technical programs that follow the block schedule and have been successful.</p> <p>Blake Eaker asked if any of these changes affect current students. Mr. Fernandez shared that students that are currently enrolled would be grandfathered.</p> <p>Mr. Perez feels that having a block schedule will help students focus on one class and help pass their certifications versus studying multiple courses and balance their study and pass certifications.</p> <p>Diego and Blake like the idea of the block schedule, but their concern is allowing the student to take the certification option and not the degree option. Will the student be able to communicate or email if they decided not to take the degree option that offers the academic courses.</p>	<p>Luis Fernandez</p> <p>Blake Eaker</p> <p>Luis Perez</p>
<p>Continuing Business:</p>	<p>None.</p>	
<p>New Business: CIS Program Dashboard</p> <p>1. Data Center to be constructed</p> <p>2. Equipment donations</p>	<p><u>Dashboard information:</u> First-time students 2017: 28 Overall enrollment 2017: 72 First-time students 2018: 17 Overall enrollment 2018: 75</p> <p>Total Graduates: 2017: 6 students 2018: 6 students</p> <p>Mr. Perez informed the committee that students are more interested in programming classes than security. In addition, Mr. Perez wants to offer online classes.</p> <p>Luis Fernandez shared that Microsoft is building a data center in San Antonio by road 211. They have reached out to the college to create a data center in Hondo, and they will provide equipment and curriculum support to get student A+ certified, network, security, and server certified. This option will only be available in Hondo, where the equipment would be provided by Microsoft and not at other campuses.</p> <p>Mr. Perez asked the committee members if they have any equipment that they like to donate please reach out to the college</p>	<p>Luis Perez</p> <p>Luis Fernandez</p>
<p>Curriculum Decisions:</p>	<p>None.</p>	
	<p>Mr. Perez shared that students that test and pass their A+ certification will apply for a job at the casino. If the student</p>	

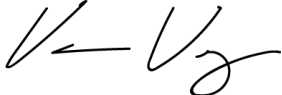
Computer Information Systems

Advisory Committee Meeting Minutes

2018 – 2019

	<p>receives the job, more than likely, they will not complete the CIS program.</p> <p>Sandra Smith informed the committee that federal jobs required employees only to be certified in security, and they are not required to have a degree.</p> <p>Luis Fernandez discussed that certifications will be important for High School because TEA has attached their funding to certifications.</p> <p>Luis Fernandez talked about bringing a room with equipment that will allow students to have hands-on experience with computers.</p> <p>Blake Eaker recommended sending advanced students to the hospital for the co-op class. It is not a guarantee that the student will receive the job, but it is a possibility. Mr. Fernandez shared wit Mr. Eaker that he is working with Human Resource to build a contract to have students work for the hospital.</p>	
Adjournment	Motion to adjourn was made by Luis Rodriguez; seconded by Jose Velasquez. All in favor, meeting was adjourned at 12:38 p.m.	

Lunch was provided

RECORDER SIGNATURE: 	DATE: December 3, 2018	NEXT MEETING: Fall 2019, unless otherwise notified.
---	---------------------------	--