

Automotive Technology

CHAIRPERSON: Michael Moos		
MEETING DATE: October 29, 2014	MEETING TIME: 11:00 AM	MEETING PLACE: MSC – Bluebonnet
RECORDER: Vanessa Verjan		PREVIOUS MEETING: November 14, 2013

MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Ede, Tony O'Reilly	Gonzales, Andy Andy 's Express	King, Lisa Exterran
Mariscal, Joe Mariscal Trucking	Martinez, Gabriel O'Reilly	Moos, Michael Mike's Engine Machine Shop
Rodriguez, Adrian Autozone	Sepulveda, Jaime O'Reilly	

OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Buchanan, Connie Division Chair	De Hoyos, Elsa Advisor	Ramos, Carlos Automotive Instructor
Sanchez, Damacio Outreach Coordinator	Torres, Michelle Director of Outreach	Verjan, Vanessa Admin. Assistant Applied Science/Liberal Arts

AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 11:19 am. Administration, Faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Carlos Ramos
Appointment/Continuation of New Chairperson	Michael Moos volunteer to be chairperson. Gabriel Martinez seconded the motion; All in favor. Motion carried by acclamation.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	Connie Buchanan explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended. It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations. **Guidelines were included in packet**	Connie Buchanan
Reading & Approval of Minutes	Everyone read the minutes. Gabriel Martinez motioned to approve; Jaime Sepulveda seconded the motion. All in favor – Minutes were approved without any changes.	Connie Buchanan
Old Business:	None.	
Continuing Business:	None.	

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New Business:		
<p>1. Review of Technical Programs Dashboard/Comparison of Fall 2013 to Fall 2014 Enrollment</p>	<p>Dashboard information: Fall 2013 first time students: 14 Fall 2013 program enrollment: 41 Fall 2014 first time students: 13 Fall 2014 program enrollment: 72</p> <p>There was a decrease for the Fall to Fall retention do to the oil boom.</p> <p>Carlos Ramos explain the degree plan options for the Automotive Technology Program. Michelle Torres explained that the college serves 22 school districts and that House Bill 5 is requiring the High Schools to offer more technical certificates for their students/.</p>	<p>Connie Buchanan</p> <p>Connie Buchanan</p> <p>Carlos Ramos</p> <p>Michelle Torres</p>
Curriculum Decisions:	None.	
Discussion/Other:	<p>Discussion: Jaime Sepulveda shared that O'Reilly has a total of 4 trainings a year for technicians. These trainings are not free but they can be bundled for a group of 5 individuals.</p> <p>Carlos Ramos asked if there are any new alignment machines. Jaime responded that they have a great alignment machine available for \$9,999.</p> <p>Gabriel Martinez informed Mr. Ramos about the Genesis Touch. This software does a vehicle reprogram for keys, as well as reprogram modules, and body control modules.</p> <p>Lisa King informed the committee that she is here to see how she can help students. She included that Exterran emphasizes on safety, and they look for employees that have hands-on experience in the electrical side of mechanics.</p> <p>Joe Mariscal suggested to start guiding students at the High School because the students need to be informed on what the field is about to see if the program is a good fit for them.</p> <p>Lisa King suggested teaching students about customer service and how to be tech savvy. Students also need to learn how to be patient with customers.</p> <p>Other Discussion Topics: Torch Specs Automotive Engine Rebuilder Association</p>	<p>Jaime Sepulveda</p> <p>Gabriel Martinez</p> <p>Lisa King</p> <p>Joe Mariscal</p>
Adjournment	<p>Motion to adjourn was made by Mike Moos. Second by Joe Mariscal. All in favor, meeting was adjourned at 12:29pm.</p>	Joe Mariscal

Lunch was provided

RECORDER SIGNATURE:	DATE:	NEXT MEETING: Fall 2015, unless otherwise notified.
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